

B2B Luxury & MICE workshop

Kazakhstan Azerbaijan Georgia

TRAVEL Guideline & Reservation Form

Welcome to B2B Luxury & MICE

Thanks for your interest in participation in B2B, here are some guidelines concerning booking your travel and accommodation during the workshop

1) Flights

The best airlines serving this region of the world are: Ukraine International, Air Astana (Kazakhstan) and Turkish Airlines, also to get to Baku there is also the national carrier Azal for Baku and Georgian Airlines for Tbilisi. Unfortunately apart from Turkish Airlines and Ukraine international most of these airlines do not appear on Skyscanner, so if you are having problems finding appropriate flights, please don't hesitate to call us or call our partners in Kazakhstan Global Air (E mail & Tel of contact person.

Flights between B2B Workshops

There only **Direct flight** between the different workshops are the following flights between the workshops in Baku to Tbilisi and Tbilisi to Almaty, we recommend that you book these (there is a free group transfer connecting the hotel with these 2 flights)

- From **Baku to Tbilisi - Feb 12th Azal** (Azerbaijan national carrier)
- Departing Baku at 22.00 - arriving in Tbilisi at 23.10
<https://fly.azal.az/#!/ticket/flights> or ask your travel agency to book this flight (estimated cost 100 Euro)
- From **Tbilisi to Almaty – Feb 14th Air Astana** (national airline of Kazakhstan)
- Departing Tbilisi at 15.30 and arriving in Almaty at 19.35
<https://airastana.com/rus/ru-RU> or ask your travel agency to book the flight (estimated cost 230 Euro)

2) Airport Transfers

If you are attending more than 1 workshop, there is a FREE transfer from the Hotel to the Airport and from the Airport to the hotel for the whole delegation. This DOES NOT include your individual transfer for when you arrive at the first workshop and depart at the final workshop. Which you need to book with our travel partners.

Cost of individual Transfers

- Baku Airport transfer to Hotel- Economy Business – 50 EUR, each way per car
- Tbilisi Airport transfer to Hotel - Economy 33 EURO, Business – 82,5 Euro each way, per car
- Almaty Airport Transfer to Hotel- Economy 11 EURO, Business – 18 EUR, each way, per car

3) Visa

Visa: Azerbaijan

Most nationalities require a visa for Baku which can be applied for online. The following passport holders do **not** require a visas: Russian, all CIS countries, Georgian, Turkish, Singaporean and Israeli nationals.

You can apply online tourist visa for Azerbaijan Visa via the website www.evisa.gov.az/en at least 15 working days prior to departure, we recommend you **apply by 10th January, 2019** . you will need a scanned copy of your passport, and to pay a fee of 69 US Dollars by Credit card online.

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Visa: Georgia

90 nationalities do not require a visa for Georgia, but please check and apply here if you require one you can apply online at www.evisa.gov.ge

Visa: Kazakhstan

Since 2017, EU nationals, and nationals from Israel, Canada, USA, Japan, Korea, Malaysia, Mexico, Singapore, UAE and USA do not require visas for visits up to 30 days or more. Please check the follow website if you are in doubt <http://mfa.gov.kz/en/content-view/vizovyi-rezhim-rk-s-drugimi-gosudarstvami>

4) Accommodation at the official venues of the workshop

We have special rates via our official travel partner

Hotel Name & category	Single rate/ Twin rate per 1 night BB (Euro)	Cost per 2 nights BB Single (Euro)	Cost Per 2 nights BB double (Euro)
JW Marriott Absheron Hotel Baku 5* 674 Azadliq Square, Baku Azerbaijan	Single: cost per night BB - 148 Twin: cost per night BB 166	296	332
Rooms, Tbilisi 4* 14 Merab Kostava Street Tbilisi, Georgia	Single: cost per night BB - 130 Twin: cost per night BB -150	260	300
Rixos Hotel, Almaty 5* , Almaty	Single: cost per night BB -102 Twin: cost per night BB -120	204	240

Total Cost for 2 nights per city for

participation in 3 workshops (single Occupancy): 760 Euro

Total Cost for 2 nights per city for participation in 3 workshops (double occupancy): 872 Euro

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TRAVEL BOOKING FORM

Full Name: _____

Company name: _____

1. INDIVIDUAL AIRPORT TRANSFER

Please arrange Airport Pick up (additional charge applies): no yes
 Flight No and Airline: _____ Date of Arrival _____
 Arrival Time _____

Car up to 2 persons	Cost: 50 EUR (one way by individual car)	Please indicate "X"
Date of Arrival: <u>--/02/2018</u>		
Date of Dept.: <u>--/02/2018</u>	Flight no & Destination:	

NB. There is a free group airport transfer for delegates attending more than 1 workshop between the different workshop venues and the airport.

2. ACCOMMODATION OFFERS

Official Hotels for the Workshop	Single rate/ Twin rate per night BB in Euro	Arrival Date	Departure Date	Put "X"
JW Marriott Absheron Hotel Baku 5* www.marriott.com	Single: cost per night BB - 148 Twin: cost night BB 166	10/02/2018	12/02/2018	
Rooms, Tbilisi www.radissonblu.com/en/hotel-tbilisi	Single: cost per night BB – 130 Twin: EUR per 1night BB -150	12/02/2018	14/02/2018	
Rixos Hotel, Almaty almaty.rixos.com/	Single: Cost per night BB -102 Twin: cost per night BB -120	14/02/2018	16/02/2018	
Other Hotels nearby the venue				
Sultan Inn Boutique Hotel, Baku www.sultainn.com (2 km to the workshop venue, located in the historic Old Town)	Single: Cost per night per night BB- 120 Twin: EUR 150 per night BB	10/02/2018	12/02/2018	
Sapphire City Hotel boutique, Baku http://sapphire.az (2 km to the workshop venue, located	Single: cost per night BB- 100 Twin: cost per night BB-120	10/02/2018	12/02/2018	

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<i>in the Fountains Square)</i>				
Park Inn by Radisson Blu 4*, Baku www.parkinn.com (500 km to the workshop venue)	Single: EUR 175 per night BB Twin: EUR 195 per night BB	12/02/2018	14/02/2018	
Alternative hotel Almaty Mildom 4*	Single: 47 Euro per night BB			
Alternative Hotel Almaty Mercur Hotel 4*	Single: 81 Euro per night BB			
Artboutique hotel Tbilisi	Single: 80 Euro per night BB Twin 86 Euro per night BB			

*All hotel prices include VAT, buffet breakfast and local city taxes.

3. Visa support for Kazakhstan (for nationals of Greece, Portugal)

Payment to Global Air (Almaty)

Please provide your Credit card details

Credit card AMEX VISA Diner's Club EURO/Master JCB

_____ valid until _____

Payment can also be made by bank transfer.

Main Travel Partner Contact details

Global Air (American Express) Kazakhstan

Contact person **Tatyana Lastovka**

E mail : events3@globalair-kz.com

Tel : +7 727 2664444

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